

APPLICATION FOR EMPLOYMENT

Worldwide Equipment Sales, LLC 815-725-4400

(Please, print all information requested except signature)

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS

Today's Date: _____ Position Applying For: _____ Salary Desired: _____

Full Name: _____ Phone: _____

First Middle Last

Address: _____

Street City State Zip Code

How long at current address? _____ How many hours can you work weekly? _____

Are you legally eligible for employment in the U.S.? Yes No (If yes, verification will be required).

I am seeking a permanent position: Yes No What are your means of transportation to work? _____

If necessary for the job I am able to work: First Shift Second Shift Overtime Weekends

Are you able to perform the essential functions of the position without special accommodations? Yes No

Provide a valid driver's license? Yes No CDL? _____ Any accidents/moving violations past 3 yrs? _____

If necessary for the job, are you over (please mark one) 16__ 18__ 21__

I will be able to report to work _____ days after being notified that I am hired.

EDUCATION:

Years Completed Field of Study Graduate or Degree

High School Name: _____

Address: _____

College/University: _____

Address: _____

Bus./Trade/Professional School: _____

Address: _____

MILITARY:

Military Service: Yes No Are you currently a member of the National Guard? Yes No

Duty/Specialized Training: _____

Date Entered: _____ Date Discharged: _____

EMPLOYMENT: List last employments first, include summer or temporary jobs. If self-employed, give firm name.

Be sure to include all your experience or employers related to this job from the last 5 years, in the summary (following this section), or use an extra sheet of paper if necessary.

Table with 4 columns: Name of Employer, Address, City, State, Zip Code, Phone Number, Last Job Title, Name of Last Supervisor, Employment Dates, Pay or Salary.

Reason for Leaving:

List the jobs you held, duties performed, skills used or learned, advancements or promotions while employed at this company.

Name of Employer: _____ Address: _____ City, State, Zip Code: _____ Phone Number: _____ Last Job Title: _____	Name of Last Supervisor	Employment Dates	Pay or Salary
		From: To:	Start: Final:

Reason for Leaving: _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while employed at this company.

Name of Employer: _____ Address: _____ City, State, Zip Code: _____ Phone Number: _____ Last Job Title: _____	Name of Last Supervisor	Employment Dates	Pay or Salary
		From: To:	Start: Final:

Reason for Leaving: _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while employed at this company.

May we contact your present employer? Yes No Did you complete this application yourself? Yes No
If not, who did? _____

Can you lift 75 lbs with no restrictions? Yes No

Summarize other employment related to this job: _____

Types of computers, other electrical or mechanical equipment that you are qualified to operate or repair: _____

Typing Speed: _____ per minute Personal Computer experience? _____ 10 Key? _____

Professional Licenses, Certifications or Registrations: _____

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information to describe your full qualifications for the specific position for which you are applying. (i.e. supervision skills, other languages) _____

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HAVE YOU EVER BEEN CONVICTED OF A CRIME? Yes No

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

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List two references other than relatives or previous employers.

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
_____	_____
Telephone () _____	Telephone () _____

Information to the applicant: As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references.

If necessary for employment, you may be required to: supply your birth certificate or other proof of authorization to work in the US, have a physical examination and/or a drug test, or to sign a conflict of interest agreement and abide by its terms.

I understand and agree to the information shown above:

Signature: _____ Date: _____

Equal Employment Opportunity: While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no affect on your application for employment.

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Employer section:

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All potential employees are evaluated without regard to race, color, religion, gender, national origin, age, marital or veteran status, the presence of a non-job related handicap or any other legally protected status.

How did you learn about this position? _____